

WEST MANHEIM TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES

Regular Meeting

Tuesday, July 17, 2018
7 p.m.

The Regular Meeting of the West Manheim Township Board of Supervisors was held on Tuesday, July 17, 2018, at the Municipal Building at 2412 Baltimore Pike, Hanover, PA 17331. Chairman Hartlaub called the Meeting to Order at 7 p.m., followed by a moment of silence.

ROLL CALL: Present were Supervisors Blettner, Hartlaub, Staaf, also present were, the Township Manager Marc Woerner, Township Solicitor Walter Tilley, III and Cory McCoy Engineer with C.S. Davidson. Supervisors Ault and Rynearson were not present. A quorum was present.

PUBLIC COMMENTS: Chairman Hartlaub asked all present if anyone wanted to address the Board and Mr. Charles Bowman and his attorney Matthew Guthrie approached the Board. Mr. Guthrie explained that Mr. Bowman wanted to be exempt from the required deed restriction noted on the previously approved Charles P. Bowman III and Pamela E. Bowman Final Subdivision Plan, which when lots 2 and 3 are developed the driveway must be paved.

Lisa Kane and Kris Roeder both representing the Hanover Public Library approached the Board asking the Board to consider putting in the Township's fair share for operating expenses to the Hanover Public Library. Lisa Kane expressed that the Library realizes giving a donation of \$50,000 would be difficult, but the Library asked that the Board of Supervisors consider increasing the Township's giving each year until the fair share giving has been achieved.

APPROVAL OF MINUTES: Supervisor Staaf made a motion to approve the Minutes of the Board of Supervisors Work Session Meeting of July 5, 2018, seconded by Supervisor Blettner. **Motion carried.**

APPROVAL OF DISBURSEMENTS: The Disbursements from all Funds were approved, as listed, in a motion by Supervisor Staaf, seconded by Supervisor Blettner. **Motion carried.**

CORRESPONDENCE: Chairman Hartlaub noted the Board received no correspondences.

REC. BOARD REPORT: Kelli Reed representing the Recreation Board had nothing new to add to her written report (copy on file).

Supervisor Staaf made a motion to accept the Recreation Board Report as submitted, seconded by Supervisor Staaf. **Motion carried.**

SOLICITOR REPORT: Solicitor Walter Tilley had nothing new to add to his submitted report (copy on file).

ENGINEER REPORT: Chris Toms, C. S. Davidson, had nothing new to add to his submitted report (copy on file). He pointed out that he had three items on his report that needed action.

- A. Motion to grant the request for application for payment in the amount of \$86,414.85
- B. Contract No. 1 – Base Repairs – The work is complete and an application for payment is attached to this report.

Supervisor Staaf made a motion to grant the request for payment to Stewart & Tate in the amount of \$86,414.85, seconded by Supervisor Blettner. **Motion carried.**

- C. Motion to grant the request to reduce the public improvement financial security for Homestead Acres Phase 1, Final Land Development Plan in the amount of \$574,968.50

Supervisor Blettner made a motion to release the public improvement financial security for Homestead Acres Phase 1, Final Land Development Plan in the amount of \$574,968.50, leaving a balance of \$920,134.00, seconded by Supervisor Staaf. **Motion carried.**

- D. Motion to grant the request to reduce the public improvement financial security for Fox Run Village in the amount of \$716,724.00.

Supervisor Staaf made a motion to release the public improvement financial security for Fox Run Village in the amount of \$716,724.00. leaving a balance of \$202,747.30, seconded by Supervisor Blettner. **Motion carried.**

REPORTS: (Copies in Township file)

- A. Monthly Budget Review – Treasurer’s Report - June 2018
- B. Chief of Police, Monthly Activity Report – June 2018
- C. Public Works Report – June 2018
- D. Pleasant Hill Volunteer Fire Co.-EMS Reports – June 2018
- E. EMA Report – June 2018
- F. Code Enforcement Officer Report – June 2018
- G. Utilities Supervisor’s Report – June 2018
- H. SEO Report – June 2018

Supervisor Blettner made a motion to accept the Treasurer’s Report as stated, seconded by Supervisor Staaf. **Motion carried.**

Supervisor Staaf made a motion to accept the Chief of Police Monthly Report as presented, seconded by Supervisor Blettner. **Motion carried.**

Supervisor Staaf made a motion to accept Reports C through H as submitted, seconded by Supervisor Blettner. **Motion carried.**

MANAGER REPORT: Township Manager Marc Woerner gave an overview and answered any questions the Supervisors had about his submitted report (copy on file).

Supervisor Staaf made a motion to accept the submitted report from the Township Manager, seconded by Supervisor Blettner. **Motion carried.**

OLD BUSINESS:

- A. Motion to accept or deny highest bid for the EMA generator

Supervisor Blettner motion to accept the highest bid of \$600 for the EMA generator, seconded by Supervisor Staaf. **Motion carried.**

NEW BUSINESS:

- A. Motion to grant the request to be exonerated from the 2018 Per Capita Tax

Supervisor Blettner made a motion to grant the requests to be exonerated from the 2018 Per Capita Tax, seconded by Supervisor Staaf. **Motion carried.**

- B. Motion to enter into the radio equipment distribution agreement

Supervisor Blettner made a motion to enter into the radio equipment distribution agreement with York County, seconded by Supervisors Staaf. **Motion carried.**

The Board directed the Township Manager to sign the agreement.

SUBDIVISION PLANS:

- A. Developers Extension Request

1. Motion to grant the 6-month extension request from Belmont Ridge LLC for Belmont Ridge-Phase 2 – Final Plan – 1 Lot with 52 Units, time expires 07/31/2018

Supervisor Blettner made a motion to grant the 6-month extension request from Belmont Ridge LLC for Belmont-Phase 2-Final Plan, seconded by Supervisor Staaf. **Motion carried.**

- B. ALL TO BE TABLED:

Steeple Chase, 12-lot Final, review time expires 08/03/ 2018

Harpers Hill, 20 Lot – Preliminary Subdivision Plan, review time expires 08/22/2018

Joshua Hill Farm, 124 - lot Preliminary, review time expires 01/18/2019
The Warner Farm, 15-lot Preliminary, review time expires 01/18/2019
Preserves at Codorus Creek IV (Marlee Hill), 79 - lot Preliminary, review time expires 01/18/2019
Belmont Ridge LLC - Belmont Ridge-Phase 2 – Final Plan – 1 Lot with 52 Units, time expires
07/31/2018

Supervisor Staaf made a motion to table to the date that is indicated Steeple Chase, 12-lot Final, review time expires 08/03/ 2018, Harpers Hill, 20 Lot – Preliminary Subdivision Plan, review time expires 08/22/2018, Joshua Hill Farm, 124 - lot Preliminary, review time expires 01/18/2019, The Warner Farm, 15-lot Preliminary, review time expires 01/18/2019, Preserves at Codorus Creek IV (Marlee Hill), 79 - lot Preliminary, review time expires 01/18/2019, Belmont Ridge LLC - Belmont Ridge-Phase 2 – Final Plan – 1 Lot with 52 Units, time expires 07/31/2018, seconded by Supervisor Blettner. **Motion carried.**

SUPERVISORS AND/OR PUBLIC COMMENTS: Chairman Hartlaub asked all present if anyone wanted to address the Board and received no reply.

NEXT SCHEDULED MEETINGS: Supervisors Work Session – Thursday, August 2, 2018 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m. Supervisors Regular Meeting - Tuesday, August 21, 2018 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m.

ADJOURNMENT: Supervisor Staaf made a motion to adjourn the Regular Meeting at 7:55 p.m., seconded by Supervisor Blettner. **Motion carried.**

Miriam E. Clapper, Secretary

Chairman